mweb.

Change of Ownership Form

How to change the ownership of a Mweb account

1. The **current account holder** must provide full authorisation to complete the transfer as well as pay all balances due on the account.
2. The **Prospective New Account Holder** must then complete his/her particulars under the **New Account Holder** section.

The **Customer Codes** cannot be changed when changing ownership and claims/transactions cannot be transferred between customer codes.

To be assigned a new customer code, the current account must be closed (or moved with the current account holder to their new home, if possible) and a new account must be opened by the new owner.

Note: To change ownership of an account, any past-due balances must be paid in full.

Please return the fully completed form to: changeofownership@mweb.com

Particulars of Current Account Holder

Customer Code	
Account Holder Name & Surname	
Mobile Number	
Telephone Number	
Email Address	
Current Customer's Moving Out Date	

Username/ Product To Be Transferred

Username/ Mailbox/ Service	
Username/ mailbox/ Service	

I/We _____ request and authorise a change of ownership for this account to the new account holder, listed below:

Particulars of New Account Holder

First Name	
Last name	
Company Name (Optional)	
VAT Number (Optional)	
Primary Email Address	

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Secondary Email Address	
Physical Address / Postal Address	
Telephone Number	
Mobile Number	
ID / Passport Number:	
Payment Method (Debit Order/Credit Card): (To Be Completed via Customer Zone Area)	
New Customer's Moving In Date:	

Current Account Holder Signature

By signing below, I acknowledge that:

☐ By clicking this box, I acknowledge that the current account holder has passed away and that no signature from the deceased account holder is required or applicable, as a copy of the death certificate has been provided.

I further acknowledge and agree that any outstanding charges on the account relating to clawbacks, including charges associated with the free-to-use router, will be transferred to and become the responsibility of the new account holder.

☐ I am responsible for all account charges incurred prior to the account ownership being successfully transferred. I am authorising Mweb to relinquish my Mweb account to the company/individual listed in the New Account Holder section of this document.

☐ I acknowledge that I have explained all fees and limitations to the new account holder (including any Mweb Fair Usage Policy which may be applicable on my account), and he/she understands that if they choose to cancel this Mweb service they will be responsible for any applicable termination fees as outlined on the initial set-up and return of the Free-to-Use Router should the New Account Holder already have one.

☐ I confirm that I have settled all outstanding balances and amounts due on my account at the time of handing over this service

Signature of Current Account Holder_____

Print Name of Current Account Holder _____

Date_____Signed At

New Account Holder Signature

By signing below

☐ I agree to Mweb's terms & conditions and acknowledge that I am responsible for all account charges after completing change of ownership.

☐ I acknowledge that the current account holder has explained all fees and limitations to me (including any Mweb Fair Usage Policy which may be applicable on my account), and I understand that if I choose to cancel this Mweb service I will be responsible for any applicable termination fees on the initial set-up and router.

Signature of New Account Holder_____

Print Name of New Account Holder_____

Date_____Signed At

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